



Apartment Maintenance Technician

Pettinaro Construction Co., Inc - Newport, DE

Job Summary

We are seeking experience Residential Apartment Maintenance Technicians for the following locations:

- Greenville Place
- Rockwood
- Salem Village

Responsibilities and Duties

Responsibilities of the Maintenance Tech include:

- Prepares or assists in preparing all vacant apartments to a market ready condition.
- Performs various community maintenance functions (i.e., plumbing, electrical, carpeting, painting, appliance repairs, etc.)
- Responds to resident service requests and concerns in a timely manner.
- Performs on-call emergency service as required.
- Reports any maintenance concerns for repairs on vacants, models, clubhouse, and/or common areas to the Maintenance Supervisor.
- May assist in monitoring an/or controlling maintenance inventory and/or supplies.
- Moves heavy objects as requested.
- Assists the Maintenance Supervisor or Property Manager on special maintenance projects, (i.e., preventative maintenance of building components and/or mechanicals).
- Assists in keeping the grounds and common areas free of trash, debris and snow removal.
- Maintains open communication with property management.
- Consistently maintains a professional, courteous attitude when dealing with residents, coworkers and the general public, at all times, on or off the property.
- Attends and participates in training seminars as requested.
- Assists other staff members as needed.
- Delivers various communications to residents as needed.
- Attends and assists in setting up for resident functions and activities
- Performs other duties as assigned.

Qualifications and Skills

Qualified candidates MUST have:

- High school diploma or equivalent is preferred.



- Trade school and/or military training a plus.
- one to three years of verifiable hands-on general maintenance experience (i.e., plumbing, electrical, carpeting, painting, etc.) is preferred with proficiency in at least one major area.
- Must supply your own tools.
- Inside and outside work in all types of weather.

Medium to heavy work requiring prolonged or repeated standing, walking, climbing, stooping, kneeling, crouching and lifting to a maximum of 100 lbs., with frequent lifting and carrying of up to 50 lbs.

All candidates must be able to pass a drug test and background check.

Benefits

Benefits available:

- Medical
- Dental
- Vision
- Paid Vacation
- Paid Holidays

We are an equal opportunity employer with preference given to Veterans.

Job Type: Full-time

Experience:

- Maintenance Technician: 2 years
- apartment maintenance: 2 years